



Goh Ballet Youth Company Canada Tuition Refund Policy for Members

Goh Ballet Inc.	0049
Name of Institution	Institution Number

Tuition Refund Policy	September 1, 2021	
Name of Policy	Effective Date	Revision Date

Goh Ballet Youth Company Canada
Name of Program

Governing Principles:

This tuition refund policy applies only to submitted written notices of withdrawals from those contracted as Members of Goh Ballet Youth Company Canada, under the defined circumstances below.

This tuition refund policy does not apply to:

- i) Changes in materials delivery by Goh Ballet Youth Company Canada to its Members in the event of government enforced public health orders or other global events that may alter the way in which course work is delivered.
- ii) Any postponement of course delivery by Goh Ballet Youth Company Canada
- iii) Alterations to course schedules, including adjustments for rehearsals, tours, or other Company related activities

Definitions:

“Member of Goh Ballet Youth Company Canada” refers to students who have completely qualified for the program under the Course Requirements as described in the enrolment contract and been offered the designated position of Member through the Acceptance Letter, and have signed an enrolment contract with that designation.

“Tuition” refers to course fees only. Does not include other fees such as Registration fees, Admin fees, Application fees, Audition fees and Production Participation fees.

“Production Participation fees” refers to additional fees students paid for Professional production preparation and presentation, including Goh Ballet’s The Nutcracker, and possible touring productions.

“Notice of Withdrawal” refers to complete withdrawal from the program due to unavoidable personal circumstances that 100% prevent a student from continuing with their studies in the program. Goh Ballet Inc. and its administrators reserve the right to request supporting documentation prior to accepting and approving a notice of withdrawal.

“No-show” refers to a student’s voluntary absence from class for any reason.

Circumstances when Refund Payable	Amount of Refund
Before program start date , Goh Ballet Inc. receives a written notice of withdrawal (applies to all Members of GBYC)	
<ul style="list-style-type: none"> • No later than seven days after student signed the enrolment contract and more than 90 days before the later of: <ol style="list-style-type: none"> a) The program start date, in the most recent Letter of Acceptance (international students) b) The program start date in the enrolment contract 	Full refund of tuition and Production Participation fees.
<ul style="list-style-type: none"> • No later than seven days after student signed the enrolment contract and less than 90 days or at least 30 days before the later of: <ol style="list-style-type: none"> a) The program start date in the most recent Letter of Acceptance (international students) b) The program start date in the enrolment contract. 	Goh Ballet Inc. retains 10% of tuition. Full refund of Production Participation fees.
<ul style="list-style-type: none"> • More than seven days after the student and institution signed the enrolment contract, and • Less than 30 days before the later of: <ol style="list-style-type: none"> a) The program start date in the most recent Letter of Acceptance (international students) b) The program start date in the enrolment contract. <p>AND Before the program start date.</p>	Goh Ballet Inc. retains 30% of tuition. Full refund of Production Participation fees.
After program start date, and student is no-show (student attends 50% or less of scheduled classes). Goh Ballet Youth Company Canada receives an approved notice of withdrawal (applies to all Members of GBYC)	
<ul style="list-style-type: none"> • From program start date and up to and including 4 weeks of instruction have been provided based off student's set start date in the enrolment contract. 	50% of tuition refunded. Production Participation fees not refunded.
<ul style="list-style-type: none"> • After 4 weeks of instruction have been provided, but before 12 weeks of instruction have been provided based off student's set start date in the enrolment contract. 	25% of tuition refunded. Production Participation fees not refunded.
<ul style="list-style-type: none"> • After 12 weeks of instruction have been provided have been provided based off student's set start date in the enrolment contract 	No refund.

After program start date Goh Ballet Youth Company Canada receives a refusal of study permit (applies to international students requiring a study permit who are Members of Goh Ballet Youth Company Canada):	
<ul style="list-style-type: none"> • Before 4 weeks of instruction would have been provided, had the student started the program on the later of the following: <ul style="list-style-type: none"> a) The program start date in the most recent Letter of Acceptance b) The program start date in the enrolment contract • Student has not requested additional Letter(s) of Acceptance. 	100% tuition and Production Participation fees.
<ul style="list-style-type: none"> • After 4 weeks of instruction but before 12 weeks of instruction would have been provided had the student started the program on the later of the following: <ul style="list-style-type: none"> a) The program start date in the most recent Letter of Acceptance b) The program start date in the enrolment contract 	25% of tuition refunded. Production Participation fees fully refunded.
<ul style="list-style-type: none"> • After 12 weeks of instruction would have been provided had the student started the program on the later of the following: <ul style="list-style-type: none"> a) The program start date in the most recent Letter of Acceptance b) The program start date in the enrolment contract 	No refund.
After the program start date, student has been attending training (student has attended 50% of more of scheduled classes) and submits an approved notice of withdrawal or is dismissed (applies to all Members of GBYC enrolled):	
<ul style="list-style-type: none"> • Student attended up to 4 weeks of training in the program from the scheduled start date on the enrolment contract 	50% of tuition refunded. Production participation fees not refunded.
<ul style="list-style-type: none"> • Student attended more than 4 weeks of the program but less than 12 weeks of the program (based on evaluation made by the Director and provided to student) from their scheduled start date on the enrolment contract. 	25% of tuition refunded. Production participation fees not refunded.
<ul style="list-style-type: none"> • Student attended 12 weeks or more of the program (based on evaluation made by the Director and provided to the student) from the scheduled start date on the enrolment contract. 	No refund

Goh Ballet Inc. will pay the designated tuition refund amount **within 30 days** after receiving the written notice of withdrawal or refusal of study permit.